

HNECC Board Meeting Executive Summary – 23rd June 2017



Meeting name: HNECC Board of Directors		
Date: 23/06//2017	Time: 9.00am	Venue: 159b The Entrance Road, Erina

Acknowledgement of Country: Jane Schwager delivered the Acknowledgement of Country

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 10 th April 2017 were accepted as a true and accurate record
Noting and Endorsement of Circular Resolutions	
Chairs Report	<ul style="list-style-type: none"> Verbal feedback was provided by DBriggs from recent meetings attended in the capacity of acting Chair, including: <ul style="list-style-type: none"> HealthWISE Board HNE Rural Clinical Council AH&MRC
CEOs Report	<ul style="list-style-type: none"> The CEO report was tabled and discussed. Updates to the HNECC website were reviewed including the Aboriginal Health program page, Needs Assessment and Action Summary, and the Our Story/Your Story clips. It was advised that Nathan Blacklock is doing some ambassador work around the We Yarn project with the Aboriginal Health Access Team. Discussion in relation to the Cultural Competency consultant assessments. The Clinical Input table was reviewed and it was agreed that the volume of engagement is very pleasing. It was advised that the table will also be circulated to the Clinical Councils and Community Advisory Committees. Discussion in regards to co-commissioning and co-funding. It was noted that a briefing paper is being developed and will be provided to the Board at the next meeting.
Innovation Strategy	<ul style="list-style-type: none"> Deferred to the end of the meeting.
Board Succession and Rotation	<ul style="list-style-type: none"> Briefing Paper on Board Succession and Rotation, and the Governance Architecture Outcomes Paper were tabled. The Board endorsed the recommendations in the paper put forward by the RAG Sub-Committee: <ul style="list-style-type: none"> That the constitution make provision for a nominations process That a nominations or selection committee be established in an advisory capacity

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	<ul style="list-style-type: none"> - That geographical spread for Directors form part of a nominations process - That the Board undertakes Board evaluation and peer review every two years • It was proposed that the RAG Sub-Committee further review the succession model options and provide their recommendations to the next Board meeting. The Board endorsed this approach.
Primary Care Model – Healthy Weight Initiative	<ul style="list-style-type: none"> • Briefing Paper on the Healthy Weight Initiative was tabled and reviewed. • Discussion around the phased approach that has been embedded into the project plan, with the initial outcomes informing further roll out, to be adapted as the pilot evolves. • The need to include research skills in the pilot design and evaluation was discussed. • The Board endorsed the proposed approach to the Healthy Weight Initiative.
Risk Profile & Register	<ul style="list-style-type: none"> • The Board Risk Profile and Register was tabled along with revised risk ratings and definitions. • The Board reviewed the Risk Appetite statements, FAR Sub-Committee to review further and provide recommendations at the next Board meeting.
Strategic Plan Update and Tracking	<ul style="list-style-type: none"> • The Strategic Plan Performance Report and Discretionary Funds Report were tabled and reviewed. • It was noted that both reports show that the organisation is tracking well.
Finance, Audit & Risk (FAR) Committee	<ul style="list-style-type: none"> • Financials as at 31st May 2017 were tabled and noted and a verbal report was provided from the FAR Committee meeting held 16th June 2017. • Briefing Paper on the HNECC Insurances and Options was tabled and discussed. • The Board approved the recommendations to take out additional insurance policies for: Directors Group Accident Insurance including sickness cover for the CEO, Corporate Travel Insurance, and Voluntary Workers Accident Cover.
Safety, Quality & Performance (SQP) Committee	<ul style="list-style-type: none"> • Report and Minutes from the SQP Committee meeting held 22nd May 2017 were tabled and noted.
Innovation, Research, Service Design & Population Health (IRSDPH) Committee	<ul style="list-style-type: none"> • Report and Minutes from the IRSDPH Committee meeting held 29th May 2017 were tabled and noted. • Discussion in relation to the Aboriginal Health worker’s scholarships. It was agreed that this is a very good initiative that the organisation should be proud of.

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Remuneration & Governance	<ul style="list-style-type: none"> • It was noted that the next meeting of the RAG Sub-Committee will likely be scheduled for July/August.
Clinical Councils	<ul style="list-style-type: none"> • Verbal reports were provided from each of the recent Clinical Council meetings, noting that the Minutes were not yet available due to the timing of the meetings. <ul style="list-style-type: none"> - Central Coast – discussion around the GP workforce issues on the Peninsula, the Blackdog strategy, and upcoming Pitch Night. - Hunter Metro – focus on timing issues around engagement/consultation, and Mental Health services. - HNE Rural – key areas of concern for the region: ENT, Cardiac rates, and neonatal
Community Advisory Committees	<ul style="list-style-type: none"> • Report and Minutes from each of the Community Advisory Committees (CAC) were tabled and discussed. <ul style="list-style-type: none"> - Central Coast - the Board noted the committee's feedback on the Mental Health & Suicide Prevention Needs Assessment and recommendations. - Hunter Manning – the Board acknowledged the committee's feedback on the programs presented to them. - HNE Rural – the Board discussed the committee's interest in equity of care and access for rural communities and requested that a proposal be submitted by the committee for the further consideration of the Board.
Executive Correspondence	<ul style="list-style-type: none"> • Executive Correspondence register was noted.
HealthPathways Presentation	<ul style="list-style-type: none"> • A presentation on HealthPathways was provided including: <ul style="list-style-type: none"> - Background of the program - Development, Localisation, Review, Redesign - Governance - Engagement - Collaboration • It was noted that the HealthPathways team are currently working on eReferral integration and development.
HNECC Innovation Strategy	<ul style="list-style-type: none"> • Briefing Paper on Innovation was tabled for discussion. • There was a general consensus from the Board around the desire for the organisation to be innovative and a leading PHN in this area and the three (3) proposed types of innovation were noted. • Discussion in regards to what HNECC needs to do to create a culture of innovation, how the organisation will go about testing new ideas, and across what horizons.