

# HNECC Board Meeting Executive Summary – 9<sup>th</sup> October 2017



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| <b>Meeting name: HNECC Board of Directors</b> |                      |   |
| <b>Date:</b> 09/10/2017                       | <b>Time:</b> 10.00am | <b>Venue:</b> UoN Department of Rural Health, Tamworth Education Centre |

## Acknowledgement of Country: Jane Schwager delivered the Acknowledgement of Country

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| Confirmation of previous Board Meeting Minutes | The minutes of the Meeting held on 14 <sup>th</sup> August 2017 were accepted as a true and accurate record   |
| Noting and Endorsement of Circular Resolutions |   |
| Chairs Report                                  | <ul style="list-style-type: none"> <li>• The Chairs Report was tabled and discussed.</li> <li>• A summary of the PHN National Forum Chairs session was provided.</li> <li>• Feedback was provided from the recent road trip undertaken by the Chair around the New England region and key messages from the visits were noted and discussed.</li> <li>• Discussion was held around adopting a more specific planning approach in rural and remote areas and it was agreed that an internal whiteboard session be held to commence the development of a rural strategy for HNECC.</li> <li>• It was further agreed to consult with external stakeholders, following the initial internal session.</li> </ul>   |
| CEOs Report                                    | <ul style="list-style-type: none"> <li>• A presentation on Peoplebank was provided by the CEO.</li> <li>• The CEO report was tabled and current significant issues were discussed.</li> <li>• Feedback was provided from the Chairs and CEOs dinner with the Health Minister at the PHN National Forum.</li> <li>• It was noted that the next round of service procurement will be for Youth Complex Mental Health which will include a co-design process and phased roll out. It was further noted that the initial co-design workshop will be held on 8 November and will be co-facilitated by Professor Pat McGorry.</li> <li>• Pitch Night 2 was discussed in regards to co-investment and/or sponsorship of the event.</li> <li>• The Health Care Homes and Healthy Weight Initiative updates were noted.</li> </ul> |
| Capacity Building Grants Performance Framework | <ul style="list-style-type: none"> <li>• Briefing Paper on the Capacity Building Framework for Performance Assessment was tabled and discussed.</li> <li>• It was noted that capacity building grants are intended to build the capacity of the sector, which includes both organisations and individuals.</li> <li>• The Board endorsed the Framework for measuring the performance of organisations in receipt of a HNECC Capacity Building Grant.</li> </ul>   |

Release Date: 18 July 2015  
Last Review: 23 October 2017

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| Mental Health & Suicide Prevention Needs Assessment                         | <ul style="list-style-type: none"> <li>• Briefing Paper and the Mental Health and Suicide Prevention Needs Assessment were tabled and reviewed. It was noted that the next stage is currently being developed which will include three (3) separate community forums to inform the development of the strategy to address the findings.</li> <li>• The Bowties model was discussed as an effective model that could be adapted and developed to mitigate risks around escalation to acute mental health events in the region.</li> <li>• The Board endorsed the Mental Health and Suicide Prevention Needs Assessment as tabled.</li> </ul> |
| Risk Profile & Register   | <ul style="list-style-type: none"> <li>• The Board Risk Profile and Register was tabled and discussed along with the Board Risk Appetite Statements.</li> </ul>   |
| Strategic Plan Update and Tracking  | <ul style="list-style-type: none"> <li>• The Strategic Plan Performance Report and Discretionary Funds Report were tabled and discussed.</li> </ul>   |
| Finance, Audit & Risk (FAR) Committee                                       | <ul style="list-style-type: none"> <li>• Financials as at 31<sup>st</sup> August 2017 were tabled and noted and a verbal report was provided from the FAR Committee meeting held 6<sup>th</sup> October 2017.</li> <li>• The Financial Statements for the year ended 30 June 2017 were tabled and noted.</li> </ul> <p><b>MOTION:</b> That the HNECC Board approve the Financial Statements for the year ended 30 June 2017, for signing and submission to the Department of Health.<br/><b>Motion unanimously CARRIED</b></p>  |
| Safety, Quality & Performance (SQP) Committee                               | <ul style="list-style-type: none"> <li>• Report and Minutes from the SQP Committee meeting held 18<sup>th</sup> September 2017 were tabled and noted.</li> </ul>  |
| Innovation, Research, Service Design & Population Health (IRSDPH) Committee | <ul style="list-style-type: none"> <li>• Minutes from the IRSDPH Committee meeting held 25<sup>th</sup> September were tabled and noted.</li> </ul>   |
| Remuneration & Governance (RAG) Committee                                   | <ul style="list-style-type: none"> <li>• Next meeting scheduled for 17<sup>th</sup> November 2017.</li> </ul>   |
| Clinical Councils   | <ul style="list-style-type: none"> <li>• Central Coast – Report and Minutes from 22<sup>nd</sup> August 2017 were tabled and noted.</li> <li>• Hunter Metro – Report and Minutes from 7<sup>th</sup> September 2017 were tabled and noted.</li> </ul>   |

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|                               | <ul style="list-style-type: none"><li>• HNE Rural – Report and Minutes from 21<sup>st</sup> September 2017 were tabled and noted.</li></ul>   |
| Community Advisory Committees | <ul style="list-style-type: none"><li>• Central Coast – Report and Minutes from 17<sup>th</sup> August 2017 were tabled and noted.</li><li>• Hunter Manning – Next meeting date to be confirmed.</li><li>• HNE Rural – Report and Minutes from 10<sup>th</sup> August 2017 were tabled and noted.</li></ul> |
| Executive Correspondence      | <ul style="list-style-type: none"><li>• Executive Correspondence register was noted.</li></ul>  |
| Patch'd                       | <ul style="list-style-type: none"><li>• A presentation and demonstration from Patch'd was provided.</li></ul>   |