

HNECC Board Meeting Executive Summary – 5th February 2018



Meeting name: HNECC Board of Directors		
Date: 05/02/2018	Time: 11.40am	Venue: Apollo International, 290 Pacific Highway, Charlestown

Acknowledgement of Country: David Briggs delivered the Acknowledgement of Country

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 11 th December 2017 were accepted as a true and accurate record
Chair's Introduction	<ul style="list-style-type: none"> • Not required.
CEOs Report	<ul style="list-style-type: none"> • The CEO Report was tabled. • The registration of the Peoplebank trademark was discussed. • It was noted that information in relation to the Family Referral Service, Blackdog project and LITE model, will be updated/added to the HNECC website. • Discussion in regards to the National Health Services Directory and the inclusion of Allied Health practitioners. It was advised that details of Allied Health providers have been included where they are available and the PHN is commencing further work on actively engaging and communicating with Allied Health practitioners going forward. • Office refurbishments at Erina and Newcastle were discussed and it was advised that the office layouts are being reconfigured to create more space.
Central Coast Health Alliance	<ul style="list-style-type: none"> • Briefing Paper on the Central Coast Health Alliance was tabled and discussed. • It was noted that the Charter had been developed based on the shared priorities of the organisations. It was advised that a similar agreement is also being established with HNELHD. • An explanation of the Alliance membership was provided. <p>MOTION: That the HNECC Board endorses the signing of the Central Coast Health Alliance between HNECC PHN and the Central Coast Local District. Motion unanimously CARRIED</p>

HNECC Board Meeting Executive Summary – 5th February 2018



Obesity Strategy	<ul style="list-style-type: none"> • Briefing Paper on the Obesity Strategy was tabled and reviewed. • It was noted that other work outside of the Health sector is also being done at both a State and National level and that opportunities exist to leverage off this work and utilise existing community groups etc. <p>MOTION: That the HNECC Board endorses the HNECC Obesity Strategy. Motion unanimously CARRIED</p>
Innovation Approach and Framework	<ul style="list-style-type: none"> • Briefing Paper on the Innovation Framework was tabled and noted. The Board endorsed the three (3) categories of innovation being: <ul style="list-style-type: none"> - Minor or incremental change - Significant or major change to PHN practices or behaviours - Significant of major change across multiple stakeholders • It was agreed that the Board Risk Appetite Statement will be utilised to assist with innovation considerations going forward. <p>MOTION: That the HNECC Board endorses the definition and proposed framework for innovation, and approves the Innovation Framework for implementation. Motion unanimously CARRIED</p>
Finance Report	<ul style="list-style-type: none"> • Financials as at 31st December 2017 were tabled and noted and a verbal report was provided from the FAR Committee meeting held 2nd February 2018. <p>MOTION: That the Board endorses the HNECC Financial Statements for the period ended 31st December 2017. Motion unanimously CARRIED</p>
Risk Report	<ul style="list-style-type: none"> • The Risk Report was tabled and noted.
Management and Mitigation of Performance &	<ul style="list-style-type: none"> • Briefing Paper on HNECC Performance and Business Key Issues was tabled and noted.

HNECC Board Meeting Executive Summary – 5th February 2018



Business	
Key Recommendations – Clinical Councils & Community Advisory Committees	<ul style="list-style-type: none"> • Key Recommendations from the Clinical Councils and Community Advisory Committees were tabled and noted.
Board Committee Key Issues	<ul style="list-style-type: none"> • Nil.
Upcoming Board Decisions and Events	<ul style="list-style-type: none"> • Summary of upcoming Board Decisions and Events was tabled and noted.
Correspondence	<ul style="list-style-type: none"> • Executive Correspondence was tabled and noted.
Business Without Notice	<ul style="list-style-type: none"> • HNECC 12 month achievement summary document was tabled and noted. • Discussion with regards to workforce issues with the Small Town After Hours program in the New England North West sub-region. • An update was provided on Pitch Night 2. • It was advised that Youth Complex Mental Health will be commissioned in March 2018 and the procurement plan has been endorsed by the SQP Sub-Committee.