

# HNECC Board Meeting Executive Summary – 11<sup>th</sup> February 2019



<b>Meeting name: HNECC Board of Directors</b>		
<b>Date:</b> 11/02/2019	<b>Time:</b> 10.00am	<b>Venue:</b> Newcastle

## Acknowledgement of Country: Jane Schwager delivered the Acknowledgement of Country

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 10 <sup>th</sup> December 2018 were accepted as a true and accurate record
Chair's Introduction	<ul style="list-style-type: none"> <li>It was advised that Matthew Gray (SWS PHN Chair) has been elected as the new NSW/ACT PHN Council Chair.</li> <li>The upcoming Federal Election was discussed, and it was noted that a pre-election environmental scan paper has been provided.</li> </ul>
CEOs Report	<ul style="list-style-type: none"> <li>The CEO Report was tabled and a summary on key items was provided.</li> <li>The Department's recent call for Expressions of Interest for the Community Health and Hospital Program was discussed and it was noted that a summary of the PHN's submissions has been provided.</li> <li>It was advised that the Empowering Our Communities Drought Grants are now out in the market and there has been strong media interest in the program to date.</li> <li>There was discussion regarding the current Access and Referral procurement exercise and the subsequent Clinical Services procurement and Mental Health Re-design project.</li> </ul>
Strategic Plan Operational Implementation	<ul style="list-style-type: none"> <li>Briefing Paper on Strategic Plan Operational Implementation was tabled and discussed.</li> <li>There was discussion regarding the development of the HNECC Connect database and it was noted that content is currently being loaded.</li> <li>The Board endorsed the development of high level strategic performance measures for effective governance of organisational performance.</li> </ul>
HNECC Obesity Strategy	<ul style="list-style-type: none"> <li>Briefing Paper on the HNECC Obesity Strategy was tabled and the strategies, as recommended by the IRSDPH Sub-Committee, were discussed.</li> <li>It was noted that the research institution will be engaged upfront, to inform decisions in relation to the targeted age group.</li> <li>The Board endorsed the expansion of the current HNECC Obesity Strategy through to 2020 and approved the strategies as recommended.</li> </ul>

# HNECC Board Meeting Executive Summary – 11<sup>th</sup> February 2019

Care Navigation	<ul style="list-style-type: none"> <li>• Briefing Paper on the Care Navigation Scalable Grants Project was tabled and discussed.</li> <li>• It was noted that the need for care navigation was identified in the HNECC Core Needs Assessment and the model proposed has been developed with consultation from internal and external stakeholders to ensure local relevance.</li> <li>• The HNECC Board endorsed the Care Navigation Grants proposal as tabled.</li> </ul>
GP Led Clinical Councils	<ul style="list-style-type: none"> <li>• Briefing Paper on the GP Led Clinical Council definition was tabled, and the recommendations were discussed.</li> <li>• The definition for GP Led Clinical Council was endorsed as 'Clinical Councils are GP led. This is defined by the elected Chair or the appointed Deputy Chair, being a General Practitioner from the relevant sub-region. This does not preclude both the Chair and Deputy Chair being General Practitioners'.</li> </ul>
Delegations Policy	<ul style="list-style-type: none"> <li>• Briefing Paper on proposed amendments to the Delegations Policy was tabled, as recommended by the FAR Sub-Committee, and discussed.</li> <li>• The HNECC Board endorsed the amendments to the Delegations Policy as tabled.</li> </ul>
HNECC Organisational Culture	<ul style="list-style-type: none"> <li>• Briefing Paper on Organisational Culture was tabled and discussed.</li> <li>• The HNECC Board endorsed and adopted the Staff Health and Wellbeing Statement as tabled.</li> </ul>
Finance Report	<ul style="list-style-type: none"> <li>• The Financial Statements for the period ended 31 December 2018 were tabled and a summary from the FAR Sub-Committee meeting was provided.</li> <li>• The Board endorsed the Financial Statement for the period ended 31 December 2018.</li> </ul>
Risk Report	<ul style="list-style-type: none"> <li>• The Risk Report was tabled and discussed.</li> <li>• It was advised that the FAR Sub-Committee has requested some changes in the way risks are reported going forward.</li> </ul>
Management and Mitigation of Performance & Business	<ul style="list-style-type: none"> <li>• Briefing Paper on HNECC Key Issues – Performance and Business was tabled and noted.</li> </ul>
Key Recommendations –	<ul style="list-style-type: none"> <li>• It was noted that there were no key recommendations from the Clinical Councils and Community Advisory Committees.</li> </ul>

# HNECC Board Meeting Executive Summary – 11<sup>th</sup> February 2019



Clinical Councils & Community Advisory Committees	
Board Committee Key Issues	<ul style="list-style-type: none"> <li>• Nil.</li> </ul>
Upcoming Board Decisions and Events	<ul style="list-style-type: none"> <li>• Summary of upcoming Board Decisions and Events was tabled.</li> <li>• It was noted that Cultural Training for the Board has been organised.</li> </ul>
Correspondence	<ul style="list-style-type: none"> <li>• Executive Correspondence was tabled and noted.</li> </ul>
Business Without Notice	<ul style="list-style-type: none"> <li>• The pre-election environmental scan paper was reviewed and discussed.</li> <li>• The summary of HNECC Community Health and Hospital Program EOIs submitted was tabled and noted.</li> </ul>